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TO: All Agencies

FROM: DPS Customer Support

DATE: March 4, 2005

RE: ENHANCEMENT LETTER # 158

**\*\*IMPORTANT\*\* - YOU MUST MAKE A NEW SYSTEM BACKUP PRIOR TO LOADING THE TAPE. THIS DOES NOT HAVE TO BE DONE ON THE SAME DAY, BUT MUST BE DONE PRIOR.**

**LOAD THE PROGRAM CD ONLY AFTER THE FOLLOWING HAS BEEN DONE.**

1. Your last invoice is complete through code 179 and you have not started another invoice.
2. You have accepted your last ARUN and have not started another.
3. Code 830 has been run and all credit memos are printed. If you utilize the *S* (save) option, all saved credit memos must also be printed.
4. EOD has been completed.

**The steps to load your CD are as follows:**

1. Do a **990 backup**. Label the tape "Backup Prior to Program Tape." Remove from the tape drive and set aside.
2. Do a **SHUT**. No one should be logged into the system except the person loading the CD. Once the loading process is complete and all fixes have been run, all others can log back into the system.
3. Put the Enhancement CD into the CD reader.
4. At the menu, type DPS. Key 'setdev' at 'Enter Option>' prompt.
5. Choose '2 Set the DPSMEDIA environment'.
6. Choose '6 Set DPSMEDIA to /dev/cd0'.
7. You will be asked to confirm the change. Answer 'Y'. Press enter to get back to the menu.
8. Select option #15 - List media to printer.
9. At the next menu, key '2 Use Secondary Device ----/dev/cd0' at 'Enter Option>' prompt.
10. The screen will prompt, "Enter Printer Number. Press Enter to List /dev/cd0." Press enter.

This will list the programs that are on the CD to the printer and verify that the system can read the CD. If the CD lists successfully, continue with the instructions. **If you receive any errors, do not continue. Call DPS.**

11. If no errors came up, select option #13 - Load media to your RS/6000. When the programs have finished copying to the screen, you will be at "Press Enter to End." Press enter.

## FIXES

Please read what each fix does prior to running the code.

1. At the main menu, key **P6725 - Reformat Box File**. Key 'Y' at 'Do You Want to Continue (Y/N)?'. The number of records converted will display on the screen. This number could be zero. Press enter to return to the main menu.
2. At the main menu, key **501 - Retailer Mass Update**. Select 2 - Retailer Nbr and enter the from/to 1-99999 to change all and initialize this new field. Press F9. Select 'Expand Suppress Flag' and key in 'Y' to update data. The number of records updated will display. This is a new field only used by ACME Returns System users, but should be initialized by all clients.
3. At the main menu, key **501 - Retailer Mass Update**. Select 2 - Retailer Nbr and enter the from/to 1-99999 to change all and initialize this new field. Press F9. Select 'Drive Time' and key in '0' to update data. The number of records updated will display.
4. At the main menu, key **501 - Retailer Mass Update**. Select 2 - Retailer Nbr and enter the from/to 1-99999 to change all and initialize this new field. Press F9. Select 'Store Time Bnchmrk' and key in '0' to update data. The number of records updated will display.
5. At the main menu, key **501 - Retailer Mass Update**. Select 2 - Retailer Nbr and enter the from/to 1-99999 to change all and initialize this new field. Press F9. Select 'Supervisor Nbr' and key in '0' to update data. The number of records updated will display.
6. At the main menu, key **501 - Retailer Mass Update**. Select 2 - Retailer Nbr and enter from 1 to 99999. Press F9. Select 'Special Box' and press the space bar at Update Data and then press enter. The number of records updated will display. This sets the new field, Special Box, in the Retailer File to a blank.
7. At the main menu, key **P6821 - Initialize New Bulk Fields**. The screen will display 'Enter Date To Be Used For Bulk Transfer Flag Update - MMDDYY Format'. At the 'Date' prompt, press enter. The number of records processed will display on the screen. Press enter to return to the main menu. This is a new field used only by ACME Returns System users, but must be initialized by all clients.
8. At the main menu, key **P6681 - Create New Whse File**. Key 'Y' at 'Do You Want to Continue (Y/N)?'. The number of records processed will display on the screen. This number could be zero. Press enter to return to the main menu.
9. At the main menu, key **P6949 - Rebuild Telxon Data**. Key 'Y' at 'Do You Want to Continue (Y/N)?'. The number of records updated will display on the screen. This number could be zero. Press enter to return to the main menu.
10. At the main menu, key **P6831 - Initialize Delivery Type**. Key 'Y' at 'Do You Want to Continue (Y/N)?'. The number of records updated will display on the screen. Press enter to return to the main menu.

11. At the main menu, key **P7098 - Rebuild Cron Data**. Key 'Y' at 'Do You Want to Continue (Y/N)?'. The number of records changed will display on the screen. This number could be zero. Press enter to return to the main menu.
12. Many fields in the Query Sales File have been increased. This file must be recreated to allow you to print the EOM or EOQ reports.

At the main menu, key **AR90 - Update A/R Control File**. Enter the last end of month date for the statement date and the correct last month-end month number (probably 02 in most cases).

At the main menu, key **AR65 - Create Sales Query File**. Key 'Y' at 'Do You Want To Continue? Y/N'. Now all the sales reports can be used to print EOM/EOQ product sales reports.

13. Fax the acknowledgment form to notify DPS that you have loaded the enhancement.

## Magazine System

### **158 - Overall Credit/Debit (PSR 7231)**

The title name that prints on the invoice reports and on the invoice will now come from the Bulk File for the issue name instead of the Title File name.

### **165 - Reorders (PSR 7032/7181) \*\*NEW\*\***

This program was changed so that if the retailer is flagged as a Y to Scan Check in code 500, the reorder would be saved in the Cancel Invoice File.

### **170 - Step 1 of Invoicing (PSR 6877)**

The following changes were made.

1. The X746A - Sorted Invoice Master by Bin has been changed to list all of the warehouse storage locations entered during receiving.
2. The X748 - Invoice Errors Report will now print a message if a title's single copy weight is over 10 pounds.

### **180 - Unsigned Invoice Add/Update (PSR 6962/7031/7215) \*\*NEW\*\***

1. A new option has been added to allow you to exclude transactions by A/R Description code from updating the Unsigned Invoice file. This is controlled by the new option in Code 321 - Invoice Options - Excl From Unsigned Invc fields.
2. A new option has been added to allow POS retailers (Save EDI = P) to update the Unsigned Invoice File. This is controlled by the new option in Code 321 - Invoice Options - Add POS Unsigned Data flag.

### **211 - O/R Mass Update (PSR 7299)**

This code was changed to allow for Newspaper Route selection.

### **321 - Client Record Maintenance (PSR 9321)**

The following changes were made.

1. A new field , Use Delivery Type, has been added to the A/R Options screen.
2. A new option, Excl From Unsigned Invc, has been added to the Invoice Options 2 screen. See Code 180 explanation.
3. A new option, Invoice and Pack List, has been added to the Invoice Options 2 screen.
4. A new option, Add POS Unsigned Data has been added to the invoice options 2 screen. See Code 180 explanation.

### **340 - Add/Update Product Data (PSR 7146)**

A new field called HHT Discount PCNT has been added to this program. The discount entered in this new field is used during the calculation of Average Weekly Sales for output to the UPSSALES file. For use with the UPS HHT's.

### **345 - Add/Update Retailer Return Ticket (PSR 6968)**

This program has been changed to not allow you to enter return forms if the retailer is return variance 0. The screen will display the message "Dealer Has Return Variance of 0" and clear retailer number.

### **400 - Bulk Add/Update (PSR 6897) \*\*Multi Warehouse Users Only\*\***

When the issue year is updated in the Bulk File, the screen displays Update All Warehouse Bulk Records (Y/N). If you want to update all Warehouse Bulk records with the change keyed, enter "Y". If you only want to update selected Warehouse Bulk records, enter "N" and a pop-up screen will display allowing you to select which Warehouse Bulk record to update with the change keyed. Use F5/F6 to scroll back/forth if there is more than one screen of data. After the records to be changed have been selected by keying a "Y" in the UPD column, press F9 to update.

**410 - Bulk File Maintenance (PSR 7125) \*\*Multi Warehouse Users Only\*\***

This code will now update the stock account returns field in the O/R file when a "Stock Rtn to ND Adjustment" is done.

**500 - Retailer File Maintenance (PSR 7020/7186/7234)**

The following changes were made.

1. A new second screen has been added to the More Data screen, and 5 new fields have been added. The new fields are Regional Manager, Supervisor Number, Supervisor Name, Store Time, Benchmark, and Drive Time. These are for the UPS HHT files.
2. Internal changes have been made to this program so that Child, Trade, and Mass book discounts do not display for non-book system users.
3. A new field, Special Box, has been added to the second More Data screen for multi-warehouse users.

**542 - Retailer Monthly Product Listing (PSR 7126)**

Route number (mag/book/news/misc) selects and sorts have been added.

**718 - Title Authorized List Add/Update (PSR 7064)**

This code has been changed to allow you to import authorized list adds/deletes.

When you enter the code, the first prompt will be 'Keyed Input or File Input (K/F)'. You will enter K for keying data like you do now or enter F to read an import file. The Title File will be updated with the proper authorized list flags and a report will print out listing title number, name, list number, list name, and a comments column. The comments are List Turned On, Title Not Found, List Description Not Found (add list number to Auth List File with code 750), or List Turned Off.

The import file name will be called AUTHLIST.CSV and be loaded into the query directory. CSV file has 3 fields in it: 5 digits for title number, 3 digits for list number, and then one digit for Y or N (to turn the list on or off).

**800 - Process Returns (PSR 7019)**

This program has been changed to not use a later issue if an issue's UPC is flagged as bad in Code 400 (UPC Check flag = Y).

**806 - Cancel an Invoice (PSR 6990/7028/7033)**

The following changes were made.

1. **\*\*Multi Warehouse Users Only\*\*** When using A/R description 95, this code will now add a stock account record if one is not found, and use the O/R location and version number if the location and version number in the Cancel Invoice File are invalid.

2. Canceling an invoice will now also check off the invoice from the Unsigned Invoice file automatically.

**808 - Return Corrections (PSR 6967/7015)**

Internal changes were made so that any 'NMNS' (net minus) quantities will display for 0% variance retailers.

**Detail Sales Listing (PSR 6568/7065) \*\*NEW\*\***

When Code 179 - Accept Invoice Run and Code EOD - End of Day Processing are run, the code that creates and prints the Detail Sales Listing (X013) will now print the Consignment Chain Totals by product code (copies, cost, price) after the Net Grand Total for Sales and Return Totals.

**P275 - Title Distribution Report (PSR 6879)**

This report will now print issues based on the number of O/R issues set up in the Title File instead of the DPS System default.

**P51 - Delete Picking File (PSR 6913/7000)**

The screen now displays the message 'File Has Been Deleted'. Press enter to return to the 'Invoice File Name' prompt. You can select another file to delete or press F9 to end the code.

**Q120 - Query Request (PSR 6948/6878/6983)**

The name of the weekly sales file was changed from 'WEKSLS' to 'WEKSALEA' in query.

## Book System

### **B31 - Release Customer Book Orders (PSR 6954)**

Code B31 will now prompt

Purge Records With No BookMaster OR  
No Dealer OR In-Stock = 0? (N/Y):

The default is 'N' and no records will be dropped. If 'Y' is keyed, any retailers not found, any ISBN not found or any ISBN with no stock in the Book Master will be dropped from the Order File. The data dropped will print on the B31 - Release Customer Order Stock Report.

### **B34 - Print Customer Orders (PSR 6943)**

Location (from the Retailer File) has been added as a Select Sort/Total Option.

### **B51 - Book Receiving (PSR 6971)**

This program has been changed to update the EAN number in the Book Master second screen if the operator scans the ISBN/EAN number at the 'Scan UPC' prompt.

## A/R System

### DELIVERY CANCELLATION REPORT (PSR 6831/7202) \*\*\*NEW\*\*\*

You now have the option to input the 'delivery type' code during invoicing and reorder processing. This option is controlled by the Code 321 - A/R Options - Use Delivery Type field. When this option is active, you will be allowed to input a delivery type code when printing invoices or reorders. The 'delivery type' codes are user defined with Code AR06. When an invoice is canceled with Code 806, the delivery type code allows you to pinpoint the types of deliveries that are most frequently canceled. You will use code AR34 to print a report showing you this information.

#### AR06 - Add/Update Delivery Type Record

This program allows you setup delivery type code numbers and delivery type descriptions.

Step	Enter	Digits	Comments
	Code AR06		
1	Delivery Type	3	Enter the delivery type code that you want to add or update. <b>F4</b> will display a pop-up window that lists all of the records already on file. <b>F1</b> will display the printer selection prompt and allow you to print a listing of all of the records already on file.
2	Description	25	Enter up to 25 alpha/numeric characters for the description
3	Delete (Y/N)	Y or N	Enter 'N' to delete this record

#### AR34 - Delivery Cancellation Report

This management tool allows you to identify delivery problems by analyzing canceled invoices.

This report requires that Code 321 - A/R Options - Use Delivery Type is set to 'Y' and that delivery type codes and descriptions are set up with Code AR06.

Step 1 AR DESC NBR: Enter the A/R Desc Code that you want to analyze. Press F4 to display the A/R descriptions on file that were set up with AR06.

Select by:

- |                      |                      |
|----------------------|----------------------|
| 1 - Chain            | 2 - Retailer         |
| 3 - Retailer Name    | 4 - Status (A/D/S)   |
| 5 - Reference Number | 6 - Route Nbr        |
| 7 - Commission Nbr   | 8 - Transaction Date |
| 9 - Delivery Type    | 10 - A/R Amount      |

Sort/Total by:

- |                      |                      |
|----------------------|----------------------|
| 1 - Chain            | 2 - Retailer         |
| 3 - Retailer Name    | 4 - Status (A/D/S)   |
| 5 - Reference Number | 6 - Route Nbr        |
| 7 - Commission Nbr   | 8 - Transaction Date |
| 9 - Delivery Type    | 10 - A/R Amount      |

#### AR45 - Retailer Aging Report (PSR 7166)

Changes have been made to the sort/selects in the program to handle the 3 digits route numbers.

**AR67 - End of Qtr Sls Rpt (detail by prod)**

**\*547 - Comparative Retailer Sales/Profit (detail by prod)**

**\*562 - Comparative Retailer Sales (summary by retailer)**

**\*M449 - Chain Profit Analysis (PSR's 7083, 7123, 7127)**

The above programs have been changed to allow for larger totals. The codes with an \* give you the option to print a monthly or a quarterly report.

## EDI/POS System

### **E148 - EDI Price Change Data for Target (PSR 7085/7216)**

The following changes were made.

1. This program has been changed so that if there is no bulk record for the issue, the system will use the system date as the invoice date in the output file, and will use the retail from the price change file in the output file.
2. Internal changes have been made to the G43 segment for Clients 165 and 168.

### **E157 - Clear EDI Processed Date/E161 - Print EDI Save Data (PSR 7247)**

The following changes were made.

1. Code 157 has been changed to refer to the E112 Date as Date 2 and the E182 Date as Date 3.
2. In Code E161, the Select By option 11 - Use E112 Date has been changed to 11 - Use Date 2.
3. In Query File #68 (Save EDI Data), E112 Date Processed and E112 Delete Flag have been changed to Date 2 and Date 2 Delete Flag.
4. In Query File #68 (Save EDI Data), E182 Date Processed and E182 Delete Flag have been changed to Date 3 and Date 3 Delete Flag.

### **E168 - Create EDI Data For Albertsons (PSR 6910)**

EDI reconciliation reporting has been added to this program.

### **E202 - Create Agency POS files (PSR 7262)**

The following changes were made.

1. The input file will not be deleted if this code is run to just produce the audit report.
2. Internal changes have been made for comparing the store number in the EDI file to the store number in the Agency/Store file.

### **E205 - Create POS Data (PSR 6908/6944/7044)**

This program was changed to read the 'Print Invoice/Create EDI' flag in Code E500 and to print invoices but not create Save EDI for client 165/168.

### **E206 - Print POS Report (PSR 6955)**

The following changes were made.

1. Invoice Date and Off Sale Date have been added as Select By options.
2. Invoice Date and Off Sale Date will now print on the POS Report.
3. The "Total Record Count" and the "Grand Total Record Count" lines have been changed to "Total" and "Grand Total".
4. The record count will no longer print on the report. Only the Totals and Grand Totals for Consign Qty, Sold Qty, Returns Expected and Shrink will print.

### **E213 - POS Consignment Report PSR 6560**      **\*\*\*NEW\*\*\***

This new report prints consignment data from the POS file. The report details the title, issue, title name, invoice date, off sale date, chain number, store number, draw, reorder, return, POS sold (includes post quantity), net sale, consign quantity, retail, cost and consign cost. Draw, reorder and returns come from the O/R file. POS is the POS sold (includes post quantity) from the POS file. Net sale is from the O/R file (draw + reorders - returns). Consign quantity is draw + reorders - returns - POS.



**\*IMPORTANT\***

In order for DPS to better serve you, Enhancement #158 should be loaded at your earliest convenience. All agencies are receiving the same programs.

To eliminate our calling you, please fill out the following portion of this sheet and fax it to DPS after the enhancement is loaded with DPS Option #13.

I have loaded the DPS Enhancement #158:

Date: \_\_\_\_\_

Time: \_\_\_\_\_

Agency Name: \_\_\_\_\_

Name of Person Loading Enhancement: \_\_\_\_\_

FAX: (727) 532-9723