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TO: All Agencies

FROM: DPS Customer Support

DATE: June 8, 2005

RE: ENHANCEMENT LETTER #160

**\*\*IMPORTANT\*\* - YOU MUST MAKE A NEW SYSTEM BACKUP PRIOR TO LOADING THE CD. THIS DOES NOT HAVE TO BE DONE ON THE SAME DAY, BUT MUST BE DONE PRIOR.**

**LOAD THE PROGRAM CD ONLY AFTER THE FOLLOWING HAS BEEN DONE.**

1. Your last invoice is complete through code 179 and you have not started another invoice.
2. You have accepted your last ARUN and have not started another.
3. Code 830 has been run and all credit memos are printed. If you utilize the *S* (save) option, all saved credit memos must also be printed.
4. EOD has been completed.

**The steps to load your CD are as follows:**

1. Do a **990 backup**. Label the tape "Backup Prior to Program Tape." Remove from the tape drive and set aside.
2. Do a **SHUT**. No one should be logged into the system except the person loading the CD. Once the loading process is complete and all fixes have been run, all others can log back into the system.
3. Put the Enhancement CD into the CD reader.
4. At the menu, type DPS. Key 'setdev' at 'Enter Option>' prompt.
5. Then choose '2 Set the DPSMEDIA environment'.
6. Then choose '6 Set DPSMEDIA to /dev/cd0'.
7. You will then be asked to confirm the change. Answer 'Y'. Then press enter to get back to the menu.
8. Select option #15 - List media to printer.
9. At the next menu, key '2 Use Secondary Device ----/dev/cd0' at 'Enter Option>' prompt.

10. The screen will prompt, "Enter Printer Number. Press Enter to List /dev/cd0." Press enter.

This will list the programs that are on the CD to the printer and verify that the system can read the CD. If the CD lists successfully, continue with the instructions. **If you receive any errors, do not continue. Call DPS.**

11. If no errors came up, select option #13 - Load media to your RS/6000. When the programs have finished copying to the screen, you will be at "Press Enter to End." Press enter.

## **FIXES**

Please read what each fix does prior to running the code.

1. At the main menu, key **P7484 - Init Tieship Nbr Bundles Field**. Key 'Y' at 'Do You Want to Continue (Y/N)?'. The number of records processed will display on the screen. This number could be zero. Press enter to return to the main menu.
2. At the main menu, key **P7646 - UPC Convert PRCCBM File**. Key 'Y' at 'Do You Want to Continue (Y/N)?'. The number of records processed will display on the screen. This number could be zero. Press enter to return to the main menu.
3. At the main menu, key **P7454 - Reformat Dealer File**. Key 'Y' at 'Do You Want to Continue (Y/N)?'. The number of records processed will display on the screen. Press enter to return to the main menu.
4. At the main menu, key **P7454A - Reformat COT Field Type**. Key 'Y' at 'Do You Want to Continue (Y/N)?'. The number of records processed will display on the screen. Press enter to return to the main menu.
5. At the main menu, key **P7647 - UPC Convert Receive File**. Key 'Y' at 'Do You Want to Continue (Y/N)?'. The number of records processed will display on the screen. Press enter to return to the main menu.
6. At the main menu, key **P7373 - UPC Convert Bulk File**. Key 'Y' at 'Do You Want to Continue (Y/N)?'. The number of records processed will display on the screen. Press enter to return to the main menu.
7. At the main menu, key **701 - Title Mass Update**. Select Printer 4. Select 1 - Title and enter From 1 To 99999. Press F9. Select ENS Cap Percent and key 0 (zero) at Update Data. This clears the new field, ENS Cap Percent, in the Title File.
8. At the main menu, key **P7690 - Create Dealer HHT File**. Key 'Y' at 'Do You Want to Continue (Y/N)?'. The number of records processed will display on the screen. This number could be zero. Press enter to return to the main menu.

**\*\*WARNING\*\* THIS CODE (Q400) CAN ONLY BE RUN ONCE. IF RUN AGAIN, QUERY WILL BE CORRUPTED\*\***

9. At the main menu, key **Q400 - Query File Updates**. "Query Last Updated On X/XX/XX" will display. At "Continue with Update (Y/N):", key Y. This code will update query reports, exports and screens that use the Receive File (query file #38) and the Bulk File (query file #2). The number of reports, exports and screens updated displays on the screen. Press enter to return to the main menu. These numbers could be zero.

Q400 will only put the new field number in any query report, export or screen. Any Q220 exports or Q320 screens that have the UPC MFG and/or UPC Item from file 38 or file 2 will have to be deleted and rekeyed. You can use Q215 and Q315 to print any exports or screens for file 38 or 2. Key '0'

for report number to go to the selection screen. Select 2 - File Number and enter 38 to 38 for the Receive File and enter 2 to 2 for the Bulk File.

Query reports only have to be redefined. You can use Q116 to print any reports for file 38 and 2. Key '0' for report number to go to the selection screen. Select 2 - File Number and enter 38 to 38 for the Receive File and enter 2 to 2 for the Bulk File. Then, use Q110 to call the fields up for the report. The UPC is now one field instead of 2 (Mfg and Item). So, you may have to change the starting position for any fields after the UPC.

10. Fax the acknowledgment form to notify DPS that you have loaded the enhancement.

## Magazine System

### **151 - Keyboard Receive (PSR 7666)**

This program has been changed to only update the “receive comments” when you key comments in.

### **174 - Step 3 of Invoicing (PSR 7696)**

The table that keeps track of which titles are in which bin for the VIP Pick System has been expanded and the error message “table full” has been added.

### **200 - Add/Update O/R Record (PSR 7653)**

Changes made to the dealer 0 record will now be recorded on the EOD O/R Maintenance Log (if you have it setup in code 321 to print the log). The base and freeze before and after will not have anything in them as they are not used in the dealer 0 record. The log will print what user updated a title for dealer 0.

### **201 - O/R Mass Sus/Del and Make Alike (PSR 7560)**

When 'Title Make Alike' is used and 'Copy History Over' is 'Y', the screen will now display the message 'New Title Has Issue Data Already' if the New Title has an issue or dealer zero record on file in the O/R File and the history will not copy to the New Title.

### **291 - Change Retailer Number (PSR 7634)**

This code has been changed to update Newspaper System files only if the Newspaper System has been purchased.

### **321 - Client Record Maintenance (PSR 9321)**

A new field, Overdue Check Period, has been added to the Code 321 - A/R Options screen. The new field controls the balance that is used when the system performs the “Auto Credit Check” function. Valid entries are 0 to 8. Zero is the default entry and will tell the system to use the balance forward. When the entry is non-zero the system will total all overdue periods from the period entered on back. For example, if the entry is 4, then the system will total the overdue periods 4, 5, 6, 7, and 8 and compare this result against the retailer’s credit limit.

### **384 - View Returns on Credit Memos (PSR 7599)**

This code will now display the message 'No Data Found for Selection' if the selected archive period has no data in it at all.

### **500 - Retailer File Maintenance (PSR 7454)**

The field 'Supervisor' has been changed to 'Driver Suprvisr' and a new field, Mrchnds Suprvsr has been added.

### **501 - Retailer Mass Update (PSR 7651)**

This program has been changed to now prompt for a printer and will display the number of records to be updated with the option to update or not. If you key N, no update takes place and the screen returns to the main menu. If you key Y, the update takes place, the screen displays the number of records updated and a 'Retailer Mass Update Report' prints listing all the retailers changed with the data before and after the update.

### **713 - Update Title File Numbers (PSR 7722)**

Changed to allow process of one title at a time.

### **863 - Title Change Notification Report (PSR 7691)**

After the From/To Date is entered for the report, the screen will now prompt to create .csv export files for the chains/retailers processed. The default is N. A separate file is generated for each printed price change report named as chng + chain master or retailer number) + .csv. The files are put into the query directory ( /u/dps/mag/query).

### **EOD - End of Day (PSR 7645)**

All subroutines will now display the report name in Spool.

### **M027 - Invoice Records Listing (PSR 7530)**

If the multi billing option is being used, this code will now prompt for tie line number if records are selected to print from the invoice print file.

### **Invoice and Credit Memo Numbers (PSR 7546/7581)**

Code 321 stores the last invoice number used and the last credit memo number used (client 135). If Code 321 is open when Code 173/174, Code 165, Code E205, Code E220, Code 840, Code 825, Code 817, Code 880, Code 836, Code 824 or Code 800 is run and then ended after these codes assign numbers, the fields in the 321 screens do not get updated. This can cause duplication.

The programs that assign the invoice number or credit memo number when these programs run will now display the message "Record Lock Encountered On File Client. Press Enter to Retry". Code 321 can then be ended and the programs that assign and update the numbers will continue and update Code 321 properly.

### **UPC Conversion for the 832 Price Change File (PSR 7646)**

The UPC fields in the 832 Price Change File have been converted from separate fields for UPC MFG and UPC Item into one 14 digit field. The following programs have been updated to accommodate the field changes.

291 - Change Retailer Number

391 - Merge Retailers into One Retailer

895 - Price Change Data for K&B

169 - Price Change Notification Report

E113 - Consolidated Billing EMS

E115 - Purge EDI Data

E119 - EDI Price Change Data for HEB

E132 - Create EDI Data for Walgreen's

E138 - EDI Price Change for A&P

E148 - EDI Price Change for Target

E162 - CBM Price Change Report

E184 - EDI Price Change for Dicks

E199 - Create 832 EDI date for Kmart

E200 - Add/Update EDI Price Change

E239 - EDI 832 Data for Primary Source

E188 - Create EDI 832 Data for Shopko

E189 - Create EDI 832 Data for Pamida

### **UPC Conversion for the Bulk File (PSR 7373)**

The UPC field in the Bulk File has been converted from separate fields for UPC MFG and UPC Item into one 14 digit field. The following programs have been updated to accommodate the field changes.

- 123 - Add Update Overseas File
- 151MPORT - Receive File Import
- 153 - Receiving Inquiry/Update
- 154 - Key Enter Distribution
- 156 - Input Book Invoice Requests
- 169 - Price Change Notification Report
- 170 - Step 1 of Invoicing
- 171 - Update Base File
- 174 - Step 3 of Invoicing
- 177 - Galley Report from O/R
- 192 - Print Receiving Form
- 375 - Reshipper Shipping Manifest Rpt
- 377 - Canadian Reshpt Shipping Manifest
- 400 - Bulk Add/Update
- 401 - Bulk Mass Update
- 403 - Bulk Issue Number Change
- 411 - Transfer Stock To/From Warehouse
- 412 - Bulk Inquiry by Issue
- 415 - Create UCT069 Records from Bulk
- 450 - Purge Bulk by ND Number
- 708 - Not Our Title Add/Update
- 800 - Process Returns
- 805 - Reorg Magazine Files
- 814 - Request Affidavit
- 815 - Reconciliation Report
- 824 - Process Return Rules
- 825 - Process Tie Line Over/Retailer Short
- 828 - Rejected Returns Report
- 830 - Credit Memo Processing
- 834 - Create Computac Export Files
- 840 - Enter Freight/Sticker
- 841 - O/R Export for Eastern News
- 857 - Create Tieline Invoicing Export File
- 863 - Title Change Notification Report
- 864 - Export Hasting/Best File
- 865 - Create Acme Vendor Export File
- 871 - Create Overseas Invoices
- 872 - Bulk vs Return Flow Exceptions
- 986 - Hold Payment File Maintenance

AZ127 - Import Vendor Titles and Issues  
AZ204 - Import Vendor Reports  
AZ222 - Unidentified Title Listing  
AZ230 - Return Batch Report  
AZ708 - Change Title/Issue To Be Ours  
B54 - Key Enter Distribution  
CMG - Create Zip Code Summary Info  
CMG2 - Create CMG Bulk Data File  
CRDA - Create CRDA Marketing File  
DMPBULK - Whse Bulk File Dump  
E203 - Create Hold File from 852's  
E205 - Create POS Data  
E206 - Report POS Data  
E213 - Report POS Data  
E218 - POS Shrink Report  
E220 - Post POS File Returns  
E221 - Import POS Batch  
E222 - Add/Update POS Hold File  
E223 - POS Flow Report  
E227 - Mass Update for POS Hold File  
E510 - Create Hold File From 852's  
K1 - Bulk Detail Report  
M021 - Save Billing Report  
M026 - Add Save Invoice Records  
M050 - Incorrect Bulk Annual Year  
M221 - Galley Rtlr Cost Report  
M265 - Create Buffalo PDT File  
N814 - Request Affidavit  
P25MJ - Load Customer/UPC Files

**UPC Conversion for the Receive File (PSR 7647)**

The old and new UPC fields in the Receive File have been converted from separate fields for UPC MFG and UPC Item into one 14 digit field. The following programs have been updated to accommodate the field changes.

121 - Received Titles Report  
122 - Tieline Report  
126 - Big Draw Report  
151MPORT - Receive File Import  
152 - To Distribute Report  
153 - Receiving Inquiry/Update  
171 - Update Base File  
192 - Print Receiving Form  
700 - Title Add/Update  
869 - Tieline Comparative Report

M154 - Input WWM Invoice Requests

**Phase 1 to Remove Issue Data from Title File (PSR 7448)**

The following programs have been changed to go to the O/R File for the issue number instead of using the Issues Data screen in Code 700 - Title Add/Update.

If you use the DPS Book System and do not have O/R set up for a book distribution title number, go to Code 200 and add dealer 0. Key in the title number. At retailer, enter 0, press enter and then press F9 to add the record.

151MPORT - Receive File Import

165 - Process Reorders

192 - Print Receiving Form

274 - Retailer Unit Sales Analysis

421 - Adjust Off Sale Date

423 - Bulk Inventory Report

427 - Inventory Count Report

800 - Process Returns

806 - Cancel an Invoice

808 - Return Corrections

822 - Post Return Batches

825 - Process Tie Line Over/Retailer Short

923 - Non-EMS ND Transaction List

925 - Unbilled Transaction List

AZ120 - Create Control Batch

AZ122 - Export Title Issue Information

AZ714 - Load PUPCINDEX File

B31 - Release Customer Book Orders

B810 - Book Bulk/OR Adjust

E165 - Create ASCII File for Payless

E166 - Create Invoice File for Payless

P274 - POS Retailer Unit Sales Analysis

**HHT Benchmark Fields (PSR 7383/7690)**

A new screen has been added to the Code 500 - More Data Fields - More Data fields 2 screen, called HHT Fields. Non-HHT Users will get the message "HHT Option Not Valid" when they try to access this screen. This new screen accesses a new file called the Dealer HHT File. The Dealer HHT file (DLRHHT) is used to store the Regional Manager Name, Driver Supervisor Name and Number, Merchandiser Supervisor Name and Number, and the Driver and Merchandiser Drive Time and Store Worked Time Benchmarks.

The Dealer HHT file has been defined to query as file #138 - Dealer HHT file.

Code AR34 - Delivery Cancellation Report has been changed to read the Regional Manger name from the new Dealer HHT File.

501 - Retailer Mass Update has been changed to update the Regional Manager Name, Driver Supervisor Name and Number, Merchandiser Supervisor Name and Number in the new Dealer HHT file. Non-HHT users will receive the message "HHT Field - Not Valid" if they attempt to update these fields.

EOD12 - Create UPS Export Files has been changed to export the HHT fields screen. This data is output to a file named "upsbenchmark.XXX" where XXX is the client number. When EOD12 is run from the main menu, the "upsbenchmark.XXX" file will be created when the operator chooses option #1 - Dealer Export Only.

**Computac.Dat file changes (PSR 7607)**

Code 500 and 501 have been changed to update the Computac.xxx.dat file whenever the retailer file fields Mag Route, Mag Seq 1, and Invoice Seq are updated.

## **A/R System**

### **AR17 - Apply Open Item A/R (PSR 7572)**

If the post code for a shift/F3 transaction is a 6 (debit) or a 7 (credit), it will now be added to the A/R transaction file as the opposite of the original post code. Post code 6 will be added as a post code 7. Post code 7 will be added as a post code 6. These transactions will then print under the DB Adj and CR Adj columns on the AR30 and AR32 Batch Proof Register reports. If the post code for a shift/F3 transaction is not a 6 (debit) or a 7 (credit), they will post as a debit (post code 1) and credit (post code 3) and will print under the Orders and Returns columns on the AR30 and AR32 Batch Proof Register reports as before.

### **ARUN - Request Statement (PSR 7721)**

When AX26 - Batch Summary Report runs during ARUN, it will now display the message 'Too Many Refer Nbrs for Rflr XXXXX Refer Number XXXXXXXXX' and stop the ARUN when the suffix number for a particular reference number reaches 99.

## EDI/POS System

### **E166 - Create Invoice File for Payless (PSR 7723)**

A correction has been made to the UPC field in the output file.

### **E205 - Create POS Data (PSR 7714/7717)**

This code has been changed to not print call-in notices.

### **E316 - Create Kroger Summary EDI File (PSR 7591)**

“Total Invoice Extended Retail” has been added to the DT1 line.

**\*IMPORTANT\***

In order for DPS to better serve you, Enhancement #160 should be loaded at your earliest convenience. All agencies are receiving the same programs.

To eliminate our calling you, please fill out the following portion of this sheet and fax it to DPS after the enhancement is loaded with DPS Option #13.

I have loaded the DPS Enhancement #160:

Date: \_\_\_\_\_

Time: \_\_\_\_\_

Agency Name: \_\_\_\_\_

Name of Person Loading Enhancement: \_\_\_\_\_

FAX: (727) 532-9723