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TO: All Agencies
FROM: DPS Customer Support
DATE: October 20, 2005
RE: ENHANCEMENT LETTER #163

****IMPORTANT** - YOU MUST MAKE A NEW SYSTEM BACKUP PRIOR TO LOADING THE CD. THIS DOES NOT HAVE TO BE DONE ON THE SAME DAY, BUT MUST BE DONE PRIOR.**

LOAD THE PROGRAM CD ONLY AFTER THE FOLLOWING HAS BEEN DONE.

1. Your last invoice is complete through code 179 and you have not started another invoice.
2. You have accepted your last ARUN and have not started another.
3. Code 830 has been run and all credit memos are printed. If you utilize the *S* (save) option, all saved credit memos must also be printed.
4. EOD has been completed.

The steps to load your CD are as follows:

1. Do a **990 backup**. Label the tape "Backup Prior to Program Tape." Remove from the tape drive and set aside.
2. Do a **SHUT**. No one should be logged into the system except the person loading the CD. Once the loading process is complete and all fixes have been run, all others can log back into the system.
3. Put the Enhancement CD into the CD reader.
4. At the menu, type DPS. Key 'setdev' at 'Enter Option>' prompt.
5. Then choose '2 Set the DPSMEDIA environment'.
6. Then choose '6 Set DPSMEDIA to /dev/cd0'.
7. You will then be asked to confirm the change. Answer 'Y'. Then press enter to get back to the menu.
8. Select option #15 or #16 - List media to printer.
9. At the next menu, key '2 Use Secondary Device ----/dev/cd0' at 'Enter Option>' prompt.

10. The screen will prompt, "Enter Printer Number. Press Enter to List /dev/cd0." Press enter.

This will list the programs that are on the CD to the printer and verify that the system can read the CD. If the CD lists successfully, continue with the instructions. **If you receive any errors, do not continue. Call DPS.**

11. If no errors came up, select option #13 - Load media to your RS/6000. When the programs have finished copying to the screen, you will be at "Press Enter to End." Press enter.

FIXES

Please read what each fix does prior to running the code.

1. At the main menu, key **P8103 - Reformat Unsigned Invoice File**. Key 'Y' at 'Do You Want to Continue (Y/N)?'. The number of records processed will display on screen. Press enter to return to the main menu.
2. At the main menu, key **P8104 - Open Output WORKAR/WORKSLS**. Key 'Y' at 'Do You Want to Continue (Y/N)?'. The number of records processed will display on the screen. Press enter to return to the main menu.
3. ****Book system users only**** At the main menu, key **P8320 - Populate Item NBR Field**. Key 'Y' at 'Do You Want to Continue (Y/N)?'. The number of records processed will display on the screen. Press enter to return to the main menu.
4. Fax the acknowledgment form to notify DPS that you have loaded the enhancement.

Magazine System

120 - Add/Update Warehouse Record (PSR 8172/8273)

A new field, Optimize Tie Line, has been added to the More Data screen for Client 135 only.

151 - Keyboard Receive (PSR 8236/8272)

The following changes were made.

1. This code has been changed to strip off the check digit on a bad scan for a 6 digit zero suppressed UPC.
2. For client 135 only, if the scanned UPC does not match the file UPC, the code will always update as a 'C' for UPC change.

154 - Key Enter Distribution (PSR 8333/8341)

Changes were made to the error messages that might come up for invalid issues or O/R issues.

321 - Client Record Maintenance (PSR 9321)

A new invoice format, format #5, has been added to the Code 321 - Invoice Options - Invoice Format field.

501 - Retailer Mass Update (PSR 8302)

An internal table was increased to allow the display of up to 164 update fields.

EOD - End of Day Processing (PSR 8350)

Code EOD5 - Create EDI Return Data has been changed so that if the title number is 22000 and the sequence reaches 999, then 1 is added to the issue number and the sequence counter restarts at 0.

Invoice Print (PSR 8285/8197)

The following changes were made.

1. The account number and invoice number headings on invoice format 1 will now print.
2. The program has been changed to print the return forms behind the invoice instead of in front of the invoice.
3. A new invoice format, format #5, has been added. This format prints a column for recording short and overage quantities.

M024 - Accept Invoice from Save Billing File - (PSR 8331/8338)

The ability to save records in the Unsigned Invoice File and in the Cancel Invoice File was previously not available to clients that did all of their billing out of the Save Billing File. We have added these capabilities.

When an invoice is accepted, you can now update the Unsigned Invoice File (one record per retailer/invoice) and also the Cancel Invoice File (one record per retailer/title/issue on all invoices) .

Both options above can be found on the first screen of the Invoice Options in Code 321. To activate the Unsigned Invoice File - set the prompt 'Save Unsigned Inv' to a Y. To use the Cancel Invoice File, set the

prompt 'Save Inv for Cancel' to a Y. You should also go to the Reorg Options screen to set the number of days you want to data to remain in these files. It will subtract the number you enter from the date the Reorg is run and purge all records in those files dated equal to or less. For the Unsigned Invoice File, use the 182 Hold Days field. For the Cancel Invoice File, use the 807 Hold Days. In both cases, we recommend at least 30 days.

Multiple Codes (PSR 8103)

The following codes were changed due to the Unsigned Invoice File being reformatted.

- 180 - Unsigned Invoice Add/Update
- 181 - Unsigned Invoice List
- 182 - Purge Unsigned Invoices by Date
- 291 - Change Retailer Number
- 391 - Merge Retailers Into 1 Retailer
- 806 - Cancel an Invoice
- AR13 - Drop A/R-Sales Transactions
- AR57 - Managers Weekly Evaluation
- B77 - Print Customer Order
- 179 - Accept Invoice Run
- EOD - End of Day
- X500 - Retailer File Display

Multiple Codes (PSR 8134)

The following codes were changed to not update the Code 700 Issues Data screen.

- 901 - Add/Update/Delete Hold Reconciliation
- 902 - Add/Update/Delete Stmt Reconciliation
- 911 - Reconciliation of Stmt Data
- 915 - Recon Non-EMS ND Statement
- 982 - AP/AR Adjustments
- M028 - Change Save Billing Records

Book System

B00 - Add/Update Bookmaster (PSR 8320)

A new field, Item Number, has been added to the book master file. This new field is optionally used as a replacement for the UPC Item number in EDI output files.

A/R System

AX80 - Reprint Statements (PSR 8134)

A correction was made to the page breaks for statement form 3.

EDI/POS System

E110 - Create EDI Data for HEB (PSR 8294/8287/8320)

The following changes were made.

1. This program has been changed to output the entry in the Item number field as the UPC Item number in EDI output files if the UPC MFG = 65373.
2. The EDI Reconciliation report has been changed to print 'Bad UPC' if the UPC Mfg = 0 and the UPC Item is less than 100,000.

E167 - Create EDI Data For Lowe's (PSR 7004)

EDI Reconciliation reporting has been added to this program.

E232 - Create EDI Transactions For CVS (PSR 8250)

EDI Reconciliation reporting has been added to this program.

IMPORTANT

In order for DPS to better serve you, Enhancement #163 should be loaded at your earliest convenience. All agencies are receiving the same programs.

To eliminate our calling you, please fill out the following portion of this sheet and fax it to DPS after the enhancement is loaded with DPS Option #13.

I have loaded the DPS Enhancement #163:

Date: _____

Time: _____

Agency Name: _____

Name of Person Loading Enhancement: _____

FAX: (727) 532-9723

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