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TO: All Agencies
FROM: DPS Customer Support
DATE: September 21, 2007
RE: ENHANCEMENT LETTER #177

****IMPORTANT** - YOU MUST MAKE A NEW SYSTEM BACKUP PRIOR TO LOADING THE CD. THIS DOES NOT HAVE TO BE DONE ON THE SAME DAY, BUT MUST BE DONE PRIOR.**

LOAD THE PROGRAM CD ONLY AFTER THE FOLLOWING HAS BEEN DONE.

1. Your last invoice is complete through code 179 and you have not started another invoice.
2. You have accepted your last ARUN and have not started another.
3. Code 830 has been run and all credit memos are printed. If you utilize the *S* (save) option, all saved credit memos must also be printed.
4. EOD has been completed.

The steps to load your CD are as follows:

1. Do a **990 backup**. Label the tape "Backup Prior to Program Tape." Remove from the tape drive and set aside.
2. Do a **SHUT**. No one should be logged into the system except the person loading the CD. Once the loading process is complete and all fixes have been run, all others can log back into the system.
3. Put the Enhancement CD into the CD reader.
4. At the menu, type DPS. Key 'setdev' at 'Enter Option>' prompt.
5. Then choose '2 Set the DPSMEDIA environment'.
6. Then choose '6 Set DPSMEDIA to /dev/cd0'.
7. You will then be asked to confirm the change. Answer 'Y'. Then press enter to get back to the menu.
8. Select option #15 or #16 - List media to printer.
9. At the next menu, key '2 Use Secondary Device ----/dev/cd0' at 'Enter Option>' prompt.

10. The screen will prompt, "Enter Printer Number. Press Enter to List /dev/cd0." Press enter.

This will list the programs that are on the CD to the printer and verify that the system can read the CD. If the CD lists successfully, continue with the instructions. **If you receive any errors, do not continue. Call DPS.**

11. If no errors came up, select option #13 - Load media to your RS/6000. When the programs have finished copying to the screen, you will be at "Press Enter to End." Press enter.

FIXES

Please read what each fix does prior to running the code.

1. At the main menu, key **P1972 - Expand Formula File**. Key 'Y' at 'Do You Want to Continue (Y/N)?'. The screen will display 'Process Complete'. Press enter to return to the main menu. This expands the Formula File to handle up to 110 entries for the number of issues to be used for average net calculation.
2. At the main menu, key **P2151 - Set Title SOR Pcnt to 100 Pcnt**. Key 'Y' at 'Do You Want to Continue (Y/N)?'. The screen will display 'Process Complete'. Press enter to return to the main menu. This sets the Title File field, SOR Percent, to 100% for all titles.
3. At the main menu, Key **501 - Retailer Mass Update**. Select Printer 4. Select 2 - Retailer Nbr and enter from 1 to 99999. Press F9. Select 'Pick By Container' and key 'N' at Update Data. This sets the new field, Pick By Container, to an 'N' for all retailers.
4. At the main menu, Key **501 - Retailer Mass Update**. Select Printer 4. Select 2 - Retailer Nbr and enter from 1 to 99999. Press F9. Select 'SOR Percent (Y/N)' and key 'N' at Update Data. This sets the new field, SOR Percent, to an 'N' for all retailers.
5. At the main menu, key **P2912 - Init New PubTerms Fields**. Key 'Y' at 'Do You Want to Continue (Y/N)?'. The screen will display 'Process Complete'. Press enter to return to the main menu. This initializes the new fields in the ND Payment Terms File.
6. At the main menu, key **P2734 - Book BCKORD to 15 POS PO Num**. Key 'Y' at 'Do You Want to Continue (Y/N)?'. The screen will display 'Process Complete'. Press enter to return to the main menu. This changes the Book Back Order File to handle a 15 digit PO number.
7. At the main menu, key **P1999 - Init Flds Hold & Paid Pmt & ARDesc**. Key 'Y' at 'Do You Want to Continue (Y/N)?'. The screen will display 'Process Complete' Press enter to return to the main menu. This sets new fields added to the A/R Description File, the ND A/P Hold Payment File and the ND A/P Paid Payment File.
8. At the main menu, key **P2821 - Update Fields DlrWkQty File**. Key 'Y' at 'Do You Want to Continue (Y/N)?'. The screen will display 'Process Complete' Press enter to return to the main menu. This converts the DlrWkQty File to handle a 7 digit retailer number.
9. At the main menu, key **P2820 - Update Fields Profile File**. Key 'Y' at 'Do You Want to Continue (Y/N)?'. The screen will display 'Process Complete' Press enter to return to the main menu. This converts the Profile File to handle a 7 digit retailer number.
10. At the main menu, key **P2010A - CrMemo File 2 New Alt Indexes**. Key 'Y' at 'Do You Want to Continue (Y/N)?'. The screen will display 'Process Complete'. Press enter to return to the main menu. This creates new alternate indexes in the CDRom credit memo file.

***** W A R N I N G *****

If the screen displays the following message, do not continue with any other fixes and call DPS

immediately.

CDWKCMEM FILE IN AREA 0X IS NOT EMPTY
THIS MUST BE FIXED BEFORE CONTINUING

11. At the main menu key **P2010B - Convert Credit Memo Archive**. The screen will display 'Processing CDCrMemo. When finished, the screen will display 'Program Was Successful.
12. Notify DPS by fax or e-mail that you have loaded the enhancement.

Magazine System

151 - Keyboard Receive (PSR 2988)

If a title was set up to use a sub-title name, the name in the Receive File (sent by the ND) was being displayed in the sub-title name prompt instead of the title name from the Title File. This has been corrected. The sub-title name prompt will display the title name from the Title File for distributes. For redistributes, the title name from the Bulk File will display in the sub-title name prompt.

167 - Calculate Title Redistribution (PSR 2847)

This program has been changed so that both the O/R Draw and O/R Reorder must be zero for a retailer to get copies when using the 'Only 0 Draw Retailers' option.

187 - Update PO Numbers (PSR 2849)

Two new options have been added to this code. Both will allow a 15 digit alpha/numeric PO number. Both options will write the PO numbers to archiving when Code 179 is done.

15 Digit PO Nbr With 174 allows you to run 173, key in the PO numbers and then run Code 174. The PO numbers will print on the invoices when Code 175 is done.

15 Digit PO Nbr Without 174 allows you to run 173 and 174, then key in the PO numbers to print when Code 175 is run.

344 - Add/Update Product Retail Data (PSR 2252)

Dupe/Skip functionality has been added to this program.

500 - Add/Update Retailer (PSR 2876)

A new field 'Pick By Container' has been added to the Code 500 More Data 2 screen and to Code 501.

806 - Cancel An Invoice (PSR 2813)

This code has been changed to handle credit memo formats 'S' and 'N' and will now print with a 2 digit decimal to match the credit memo dollar amount.

830 - Credit Memo Processing (PSR 2943/2813)

The following changes were made.

1. Changes have been made to this program so that 1 up credit memo forms (80 column forms) do not print in 132 column mode (all scrunched up) when sent to a PCLx capable laser printer.
2. Cancels for retailers using credit memo formats 'S' and 'N' will now total and print headers correctly.

Letter Writer (PSR 2720)

W10 Retailer Bar Code

You now have the option to print a retailer bar code on the W10 form. This requires that the form be printed with a PCL printer. Use QQQQ17 to indicate that a bar code is to be printed. This cannot be entered on a line with anything else and requires that the line above be blank. The bar code will always print on the right side of the form with the retailer number below it.

The bar code will print when the form is printed with W20 or if the form is set up to print with the invoices.

Multiple Programs (PSR 1972)

The Formula File has been changed to allow up to 110 issues to be used to set up the weighted issues to be used for calculating a new base. The special formula table has been expanded to allow 10 entries for the draw copies and percent.

Code 362 - Formula File List has been changed to print a default of 20 issues for the 'Weights for Issue' and to print all 10 entries for the special formula table.

Multiple Programs (PSR 2734)

The Book Back Order File has been changed to handle a 15 digit PO number. The following programs were updated to accommodate this change.

- 165 - Process Reorders
- 291 - Change Retailer Number
- 391 - Merge Retailers Into One Retailer
- B33 - Customer Back Order Report
- B74 - Back Order Add/Update
- B76 - Create Customer Order
- B998 - Restore All Book Files
- B999 - Backup All Book Files

Multiple Programs (PSR 2820)

The Profile File has been changed to handle a 7 digit retailer number. The following programs were updated to accommodate this change.

- 200 - Add/Update O/R Record
- 204 - Key Title Distribution By Title Category
- 208 - CAD Category Make Alike
- 209 - CAD Balance Rflr Rack Load
- 213 - CAD Review Retailer Distribution
- 214 - CAD Review Title Distribution
- 240 - Title O/R Distribution Inquiry
- 251 - Create Retailer Category Profile
- 252 - Display Retailer Category Profile
- 291 - Change Retailer Number
- 391 - Merge Retailers into 1 Retailer
- P208 - CAD Category Make Alike
- P221 - Publisher Rep Maintenance

A/R System

AR10 - Load Dealer Balance (PSR 2503)

This code will now print a report, AR10 - Load Dealer Balance Log, detailing the Old Balance, Current Due, Overdue 1, Overdue 2, Overdue 3, Overdue 4, Overdue 5-8, New Balance and Difference.

EDI/POS System

E128 - Create EDI 810 for Home Depot (PSR 2853)

This code will now read the Tracking File and put the data in the output file.

E300 - Create Missing EDI (PSR 2212)

This code will now process cancels.

IMPORTANT

In order for DPS to better serve you, Enhancement #177 should be loaded at your earliest convenience. All agencies are receiving the same programs.

To eliminate our calling you, please fill out the following portion of this sheet and fax it to DPS after the enhancement is loaded with DPS Option #13 or e-mail DPS with the information.

I have loaded the DPS Enhancement #177:

Date: _____

Time: _____

Agency Name: _____

Name of Person Loading Enhancement: _____

FAX: (727) 532-9723