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TO: All Agencies
FROM: DPS Customer Support
DATE: July 22, 2008
RE: ENHANCEMENT LETTER #182

****IMPORTANT** - YOU MUST MAKE A NEW SYSTEM BACKUP PRIOR TO LOADING THE CD. THIS DOES NOT HAVE TO BE DONE ON THE SAME DAY, BUT MUST BE DONE PRIOR.**

LOAD THE PROGRAM CD ONLY AFTER THE FOLLOWING HAS BEEN DONE.

1. Your last invoice is complete through code 179 and you have not started another invoice.
2. You have accepted your last ARUN and have not started another.
3. Code 830 has been run and all credit memos are printed. If you utilize the *S* (save) option, all saved credit memos must also be printed.
4. EOD has been completed.

The steps to load your CD are as follows:

1. Do a **990 backup**. Label the tape "Backup Prior to Program Tape." Remove from the tape drive and set aside.
2. Do a **SHUT**. No one should be logged into the system except the person loading the CD. Once the loading process is complete and all fixes have been run, all others can log back into the system.
3. Put the Enhancement CD into the CD reader.
4. At the menu, type DPS. Key 'setdev' at 'Enter Option>' prompt.
5. Then choose '2 Set the DPSMEDIA environment'.
6. Then choose '6 Set DPSMEDIA to /dev/cd0'.
7. You will then be asked to confirm the change. Answer 'Y'. Then press enter to get back to the menu.
8. Select option #15 or #16 - List media to printer.
9. At the next menu, key '2 Use Secondary Device ----/dev/cd0' at 'Enter Option>' prompt.

10. The screen will prompt, "Enter Printer Number. Press Enter to List /dev/cd0." Press enter.

This will list the programs that are on the CD to the printer and verify that the system can read the CD. If the CD lists successfully, continue with the instructions. **If you receive any errors, do not continue. Call DPS.**

11. If no errors came up, select option #13 - Load media to your RS/6000. When the programs have finished copying to the screen, you will be at "Press Enter to End." Press enter.

FIXES

Please read what each fix does prior to running the code.

1. At the main menu, key **701 - Title Mass Update**. Select printer 4. Select 1 - Title Number and enter from 1 to 9999999. Press F9. Select 'Tax Class' and key a space at Update Data. This sets the new field , Tax Class, to blank for all retailers.
2. At the main menu, key **P3543 - Init New POS Reorder Fields**. Key 'Y' at 'Do You Want to Continue (Y/N)?'. The screen will display the number of records processed. Press enter to return to the main menu. This updates the new 'minimum copies' field in the POS Reorder File.
3. At the main menu, key **N60 - Newspaper Base Update**. Press F9 at the 'Retlr Nbr' prompt. This creates a new file used by Code 713 - Update Title File Numbers.
4. At the main menu, key **P3363 - Init New SVBLNG Fields**. Key 'Y' at 'Do You Want to Continue (Y/N)?'. The screen will display the number of records processed. Press enter to return to the main menu. This updates new fields in the Save Billing File for use by Client 205.
5. At the main menu, key **P3339 - O/R Pickup Update**. Key 'Y' at 'Do You Want to Continue (Y/N)?'. The screen will display the number of records processed. Press enter to return to the main menu. This changes the fields in the O/R File for posting pickups.
6. At the main menu, key **P3973 - Update Field Sizes**. Key 'Y' at 'Do You Want to Continue (Y/N)?'. The screen will display the number of records processed. Press enter to return to the main menu. This changes multiple files to handle a 7 digit retailer and title number.
7. Use Code 321 to update the new field, Exception ND, on the Special Company Options screen to be a zero (0).
8. At the main menu, key **741 - Build Auth List Numbers**. Key 'Y' at 'Do You Want to Continue (Y/N)?'. This creates the authorized list file using a 7 digit retailer and title number.
9. At the main menu, key **248 - Create Profile Data**. Key 'Y' at 'Do You Want to Continue (Y/N)?'. This creates the profile data files using a 7 digit retailer and title number.
10. At the main menu, key **Q403 - Process Report Offset Changes**. "Query Last Updated On X/XX/XX" will display. At "Continue with Update (Y/N):", key Y. This code will update the field offsets for query reports, exports, and screens that use the Alternate Title File (query file #87), the Bulk Title/Issue Note File (query file #55), the O/R Title Analysis File (query file #37), the Allotment - Loc Qty File (query file #90), the Allotment - Ttl/Qty File (query file #83), and the Allotment - Version File (query file #84). The number of records processed displays on the screen. This number could be zero. Press enter to return to the main menu.
11. ***** Client 182 Only *****
At the main menu, key **P4090 - Load Alt Address Data**. Key 'Y' at 'Do You Want to Continue (Y/N)?'. The screen will display the number of retailer records added. Press enter to return to the main menu. This copies the H500 Retailer data to the Code 500 Retailer File Alternate Address section.

12. Notify DPS by fax or e-mail that you have loaded the enhancement.

Magazine System

153 - Receiving Inquiry/Update (PSR 4112)

This program has been changed to allow you to add a receiving record.

202 - O/R Issue Maintenance (PSR 3648) **NEW OPTIONS**

This code will now allow you to combine 2 issues into 1 issue number and to move an out of order issue number to the right place.

When combining 2 issues, you will be prompted for the issue number to be combined into another existing issue number. The issue number will be deleted after the issue history is combined with the other existing issue number.

The move option allows an existing issue number that is out of order to be moved (re-sequenced) in the O/R File.

227 - O/R Cost by ND Draw, Return and Net (PSR 3339)

The following changes were made.

1. ND number has been added to print after title number.
2. A new column to print the net of reorders and pickups has been added after the draw column.

321 - Client Record Maintenance (PSR 9321)

The field, Exception ND, has been added on the Special Company Options screen for use by Client 135 only.

384 - View Returns on Credit Memos (PSR 3509) **NEW OPTION**

This code will now allow 0 to be entered at 'Retailer Number' to retrieve all retailer credit memos for the title/issue number entered.

420 - Bulk Report Detail (PSR 4107)

Issue Number has been added as a Select option.

500 - Retailer File Maintenance (PSR 4090)

A new screen, Alt Address, has been added for use by clients 182 and 205. This allows an alternate bill to address to be set up for invoicing and statements.

520 - Retailer Listing (PSR 4194)

'Country' has been added as a Select By and a Sort By option.

700 - Title Add Update/701 - Title Mass Update (PSR 3969)

A new field, Tax Class, has been added to the Title File for future use.

716 - Update Disposition (PSR 4157)

This program now reads the O/R file to get a list of all issues for the retailer 0 record, then updates the bulk file disposition code based on the current title file disposition. The disposition code is updated for the current and aged issue dispositions indicated by the disposition table.

800 - Process Returns (PSR 4080) **NEW OPTION**

You now have the option of entering returns by store number for a chain. To use this option, key the chain master number (99XXX) at the 'Retlr Nbr' prompt and press enter. The next prompt will be for the store number.

830 - Credit Memo Processing (PSR 4023)

A problem with the alignment for credit memo format P has been corrected.

EOD - End of Day Processing (PSR 3596)

The EOD4 - Bulk File Update has been changed to print codes that add an issue to the Bulk File as 'Bulk Added'. The following programs were updated to accommodate this change.

- 151 - Keyboard Receive
- 151MPORT - Receive File Import
- 154 - Key Enter Distribution
- 156 - Input Book Invoice Requests
- 400 - Bulk Add/Update
- 407 - Copy Bulk History To New Title
- 418 - Bulk Update From Acme
- 708 - Not Our Title Add/Update
- AZ127 - Import Vendor Titles and Issues
- AZ204 - Input Vendor Reports
- M154- Select Galley Print Orders

Invoice Print - Format 5 (PSR 3823/4153) **Clients 162/165/168 Only**

The short/over/nof columns have been removed from this invoice format. Invoice format 5 has also been changed to print the RDA price and RDA amount on the same line as the retail and price.

M022 - Invoice Print (PSR 4129)

If an invoice run has been started and not completed with Code 179, this code will now display the message '179 Must Be Completed First'.

M026 - Add Save Invoice Records (PSR 4120)

If the retailer has a draw on the Save Billing File for the title/issue entered, the screen will now display the message 'Current Draw of XXXXX Will Be Deleted'.

Multiple Programs (PSR 4116) - 5 Digit Chain

A new 5 digit chain number field has been added to the Retailer File that will be updated when the current 3 digit chain number is changed. This is the next phase of programs changed to use this new 5 digit field instead of the old 3 digit field. All codes will still only allow, display, or print 3 digits for the chain number until all phases of this change are completed.

- 828 - Rejected Returns Report
- 836 - Reprocess Rejected Returns
- 897 - Too Old Returns Report
- 926 - Weekly Sales Report

985 - Compute ND Payments
AR07 - A/R Transaction Entry
AR14 - Add/Update Sales File
AR17 - Apply Open Item A/R
AR22 - A/R Tran Comments/Notes Listing
AR32 - A/R Transaction List
AR34 - Delivery Cancellation Report
AR39 - Retailer Collection Report
AR41 - A/R Aging Report Use Term Days
AR42 - A/R Aging Report - Charges Only
AR43 - A/R Aging Report
AR45 - Retailer Aging Report
AR46 - A/R Transaction List
AR48 - Detail Sales Listing
AR49 - A/R Desc Aging Report
AR62 - Credits/Debits Report
ARUN - Request Statements
AZ191 - UK Return Closing Report
AZ265 - Return Batch Maintenance
AZ266 - On-Hold Batch Maintenance
AZ286 - Store Exception Report
AZ390 - Consolidate Return Batch
B30 - Add Book Order from CSV File

M230 - Create Title File for HHT (PSR 4167)

Internal corrections have been made to this program.

M269 - Format/Load Psion Data (PSR 3934)

Error handling has been improved in this program. The program will now process all good records, instead of aborting at the first bad record. If a bad record is encountered, the input files will not be automatically deleted so that you can investigate the problem data.

A/R System

AR32 - A/R Transaction List (PSR 3990)

A problem with the Exclude function has been corrected.

AR40 - Display A/R Transactions (PSR 4001)

This code will now display or print the retailer's status (active, deleted, or suspended), the delete/suspend date (if applicable), telephone number, city and state. If the retailer is on a chain and the retailer's A/R statement code is not 0, then the chain master account telephone number will display or print.

AR44 - A/R Aged Dating Report (PSR 4138)

A problem with the report printing all retailers when a retailer number was entered has been corrected.

Collection Form for Client 180 (PSR 3925)

The format for the collection form entered in Code W10 - Letter Writer has been changed. The only QQQQ field that will be required is QQQQ18. QQQQ19 and QQQQ20 are no longer valid and can be removed from the W10 form. QQQQ18 will now go to the A/R Transaction File and print date, reference number and amount of A/R transactions for age 1 invoices (post code 1), reorders (post code 2), debit adjustments (post code 6) and debit to sales adjustments (post code 8). In W10, the headers Inv.Date, Inv. No. And Amount can be taken out since QQQQ18 will automatically print the headers Date, Refer Nbr and Amount.

The Retailer File fields last invoice date, last invoice number and last invoice amount that used to be updated when Code 179 - Accept Invoice Run was done have been removed from the Retailer File.

Book System

B00 - Add Book Master (PSR 4110)

This code will now validate the ISBN publisher number being entered to check if it is valid based on what is the range for ISBN group 0 or ISBN group 1. If the ISBN publisher number is not within the valid range, the screen will display the message

Publisher Entered Is Invalid for Group
Would You Like to Continue? (Y/N):

Key N to return to the 'Pub' prompt. Key Y to continue to add a new title or to look up an existing title.

B10 - Move a Book to a New Number (PSR 3918) * NEW *****

This new code will allow book data to be moved from one number to a new number. The new number will update the Book Master, the Book Order, the Back Order, the Book O/R and the Customer Order Files.

The code prompts for the old book number and validates that it is on the Book Master. Then, it prompts for the new number to be used. The new ISBN publisher number entered will be validated to see if it is within the valid range for ISBN group 0 or ISBN group 1. If the ISBN publisher number is not within the valid range, the screen will display the message

Publisher Entered Is Invalid for Group
Would You Like to Continue? (Y/N):

Key N to return to the first 'Pub' prompt. Key Y to go to the 'Title' prompt. Key the title and screen displays 'Do You Want to Continue (N/Y) ?:' Key N to return to the first 'Pub' prompt. Key Y to update the book data. The screen will display that the Book Master has been changed with the files and the number of records updated in each.

BOOK MASTER HAS CHANGED

BOOK ORDER CHANGED:

BACK ORDER CHANGED:

BOOK O/R CHANGED:

CUSTOMER ORDER CHANGED:

B50FILE - Import Book Orders (PSR 4140) ** NEW **

This code is used to add book orders by using a .csv import file for titles already on the Book Master. The file can be named anything and gets put into the /u/dps/mag/import/book directory. The file layout is order date (MMDDYY), due date (MMDDYY), ISBN prefix number, ISBN group number, ISBN publisher, ISBN title and order quantity.

For users with multiple book data areas, the code will display the message 'This File is Going to Load in XXXXX Do You Want to Continue (Y/N)?' where XXXXX is the data area the user is logged into with Code Book.

The next PO number from Code 321 is assigned to all the titles in the import file. The B50FILE - Import Book Orders report lists the titles that were added and the ones that were not (Book Master Not Found) detailing the ISBN number, book name, order date, due date, order quantity, PO number and message.

EDI/POS System

E114 - Create 810 Data for 7-11 (PSR 4088)

This program has been updated to version 4010.

E263 - Create EDI 856 Data for HMS Host (PSR 4142)

This program was changed to remove any question marks, colons, semi colons, and exclamation points from the title name when the output file is created.

E265 - Create EDI 810 Data for Rouse's (PSR 3910)

This code formats Save EDI data into Rouse's version 4010 810 EDI format and uses the EDI Reconciliation reporting. The retailer's future open date will be checked to determine if the EDI transmit should be put on hold. If a date is there and is greater than the date entered for the EDI transmit, no EDI will be sent. The future open date will not be checked if a reprocess is done.

E266 - Create EDI 832 Data for Rouse's (PSR 3910)

This code formats price change data into the Rouse's 832 EDI format.

Each retailer in the chain and the chain master must have a "Y" in the Price Change EDI field on the More Data Fields screen of code 500.

When Code 169 - Price Change Notification Report is run, the price changes are copied to a Price Change File (query file number 79). Code E266 takes the price change data from the Price Change File and copies it to /u/dps/mag/export/EDI in Rouse's EDI format. All records with an on sale date in the file equal to or less than the date keyed in are selected. UPC is 6 digits for UPC Mfg, 5 digits for UPC Item plus the check digit.

E268 - Create EDI 894 Data for Winn-Dixie (PSR 4055)

This code will format the data in the 'Save EDI File' in the Winn-Dixie chain's 894 EDI format. Any retailers whose Save EDI flag is set to P are skipped and not put into the EDI file to be transmitted. The retailer's future open date will be checked to determine if the EDI transmit should be put on hold. If a date is there and is greater than the date entered for the EDI transmit, no EDI will be sent. Processed Date 2 is updated in the Save EDI file.

The G82-03 is updated with the Duns Number from Code E500. The G82-05 is updated with the Duns Number from Code 321. The N9-02 is updated with the vendor number from Code E500.

E205 - Paradies Processing Change (Clients 165, 166, and 168 - Chain 208 only)

Code E500 - More Data - Post Date Flag = Y

The Paradies chain sends in one file per week containing sales for each store. The data for each store is reported by sale date in the import file. When the Post Date Flag is set to Y, E205 will create one invoice per sale date reported in the import file. The invoice number sent in the import file for a store is used for all invoices created by E205. The post date you enter must be entered again when you are in the invoice message and A/R description screen in the invoice print routine.

POS Auto Reorders (PSR 3543)

The ability to set a minimum copy limit for the POS Auto-reorder function has been added. A new field 'minimum copies' has been added to Code 146 - Add/Update POS Record. X801 - Create Reorders From POS Sales has been changed to read the new 'minimum copies' field. If the amount calculated for the POS reorder does not meet the amount entered in the minimum copies field the reorder is not done for that issue and the message 'not filled due to 146 setup' prints on the X801 - POS Reorder Error report.

POS Auto Reorders - Pick by Paper (PSR 3821)

Code 165 has been changed for the POS Auto Reorder - Pick By Paper Function. The system will display the message 'Invalid AUTOPOS Reference' and the prompt 'Process Normal Reorder (Y/N)?', when the user keys in a reference number that is not found in query file #165 - Auto POS Reorder File. Respond 'Y' to add a reorder invoice for the reference number keyed in.

IMPORTANT

In order for DPS to better serve you, Enhancement #182 should be loaded at your earliest convenience. All agencies are receiving the same programs.

To eliminate our calling you, please fill out the following portion of this sheet and fax it to DPS after the enhancement is loaded with DPS Option #13 or e-mail DPS with the information.

I have loaded the DPS Enhancement #182:

Date: _____

Time: _____

Agency Name: _____

Name of Person Loading Enhancement: _____

FAX: (727) 532-9723