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TO: All Agencies
FROM: DPS Customer Support
DATE: December 19, 2008
RE: ENHANCEMENT LETTER # 185

****IMPORTANT** - YOU MUST MAKE A NEW SYSTEM BACKUP PRIOR TO LOADING THE CD. THIS DOES NOT HAVE TO BE DONE ON THE SAME DAY, BUT MUST BE DONE PRIOR.**

LOAD THE PROGRAM CD ONLY AFTER THE FOLLOWING HAS BEEN DONE.

1. Your last invoice is complete through code 179 and you have not started another invoice.
2. You have accepted your last ARUN and have not started another.
3. Code 830 has been run and all credit memos are printed. If you utilize the *S* (save) option, all saved credit memos must also be printed.
4. EOD has been completed.

The steps to load your CD are as follows:

1. Do a **990 backup**. Label the tape "Backup Prior to Program Tape." Remove from the tape drive and set aside.
2. Do a **SHUT**. No one should be logged into the system except the person loading the CD. Once the loading process is complete and all fixes have been run, all others can log back into the system.
3. Put the Enhancement CD into the CD reader.
4. At the menu, type DPS. Key 'setdev' at 'Enter Option>' prompt.
5. Then choose '2 Set the DPSMEDIA environment'.
6. Then choose '6 Set DPSMEDIA to /dev/cd0'.
7. You will then be asked to confirm the change. Answer 'Y'. Then press enter to get back to the menu.
8. Select option #15 or #16 - List media to printer.
9. At the next menu, key '2 Use Secondary Device ----/dev/cd0' at 'Enter Option>' prompt.

10. The screen will prompt, "Enter Printer Number. Press Enter to List /dev/cd0." Press enter.

This will list the programs that are on the CD to the printer and verify that the system can read the CD. If the CD lists successfully, continue with the instructions. **If you receive any errors, do not continue. Call DPS.**

11. If no errors came up, select option #13 - Load media to your RS/6000. When the programs have finished copying to the screen, you will be at "Press Enter to End." Press enter.

FIXES

Please read what each fix does prior to running the code.

1. At the main menu, key **P4642 - NEW HARDBACK/PAPERBACK FLAG**. Key 'Y' at 'Do You Want to Continue (Y/N)?'. The screen will display the number of records processed. Press enter to return to the main menu. This sets the new Book Master File field, Paper/Hardback, to 'P'. For clients 162/165/168 only, all books coded as product 270 are set to H, all other books are updated as P.
2. At the main menu, key **P4713 - INIT NEW SALES FIELDS**. Key 'Y' at 'Do You Want to Continue (Y/N)?'. Press enter to return to the main menu. This program initializes new fields in the Detail Sales and Week Sales files for recording RDA Pass-through dollars.
3. At the main menu, key **P4669 - INIT NEW RETAILER FIELDS**. Key 'Y' at 'Do You Want to Continue (Y/N)?'. Press enter to return to the main menu. This sets new fields in the Retailer File to default values. The field, Packing List Option, is for use by Client 205 and defaults to 1. The field, Double Space Forms, is for use by Client 151 and defaults to Y.
4. At the main menu, key **P3357 - DLREDI FILE TO 7 DIGIT RETLR**. Key 'Y' at 'Do You Want to Continue (Y/N)?'. Press enter to return to the main menu. This changes the Code E500 - Retailer EDI File to handle a 7 digit retailer number.
5. At the main menu, key **P4362 - MOVE CHAIN FIELD WHSE FILE**. Key 'Y' at 'Do You Want to Continue (Y/N)?'. Press enter to return to the main menu. This changes the Code 120 - Warehouse File to handle a 5 digit chain number.
6. At the main menu, key **P4362A - CHANGE CHAIN IN RETLR ALT KEY**. Key 'Y' at 'Do You Want to Continue (Y/N)?'. Press enter to return to the main menu. This changes the Retailer File alternate key to handle a 5 digit chain number.
7. At the main menu, key **P4604 - ADD INVOICE NBR KEY CDINV**. Key 'Y' at 'Do You Want to Continue (Y/N)?'. 'Program was successful' will display when the program is finished. Press enter to return to the main menu. This adds an alternate index to the invoice archive file.
8. Notify DPS by fax or e-mail that you have loaded the enhancement.

Magazine System

151 - Keyboard Receive (PSR 4723)

If a previous issue is already on the Bulk File for an issue being received, and you select the option to change the Bulk File issue number already on file, the O/R File issue number will now also be changed.

153 - Receiving Inquiry/Update (PSR 4806)

When adding allotment or receiving records the system will use the bulk issue UPC, if found, to populate the 'UPC NEW' field. If the bulk issue is not on file, the program will use the title file UPC for the 'UPC NEW' field.

160 - Allotment Input (PSR 4699)

This code has been changed to not allow the 'Enter' key to be pressed or '0' to be keyed at the 'Issue' prompt.

170 - Step 1 of Invoicing (PSR 4666)

A new error message has been added to the X142 - Calculate Base Error Report. The message 'Duplicate Retailer Keyed' and retailer number will print indicate that a duplicate retailer/title/issue combination has been keyed when processing reorder or credit reorder invoices. The first record through is processed, the duplicate records are skipped.

254 - Chain Profit Analysis (PSR 4856)

This program has been changed to allow you to select multiple quarters for reporting.

420 - Bulk Report - Detail (PSR 4728)

Callin Date has been added as a Select By and a Sort/Total By option.

425 - Bulk Sales Analysis (PSR 4814)

The format 2 report calculation for 'suggested allotment' has been changed from current draw times 1.333 to net sale times 1.333. The result is that the sell through percent will trend to 75% sell through if the 'suggested allotment' is followed.

500 - Retailer File Maintenance (PSR 4669)

Two new fields have been added. The field, Packing List Option, is for use by Client 205 and defaults to 1. The field, Double Space Forms, is for use by Client 151 and defaults to Y. For Client 151, this specifies by retailer if the invoice form will double space or not.

501 - Retailer Mass Update (PSR 4816/4669)

'Service Chg - Misc Rt 4', 'Double Space Forms (Y/N)', and 'Pack List Opt' have been added as Field Name update options.

828 - Rejected Returns Report (PSR 4732)

This report can be used when net checking option #4 is used. Code 321 - Returns Options 2 - Rejected Return Flag must be set to Y to save rejected return data for this report.

Multiple Programs (PSR 4703/4721/4800)

The prompt 'Print Code' has been changed to 'Letter Form Nbr' in the following programs.

- 500 - Retailer File Maintenance
- 522 - Retailer Memo File List
- W20 - Print Letter Writer
- W30 - Print Labels

RDA Pass Through - Multiple Programs (PSR 4579/4713)

RDA Pass Through is the process where retail display allowances are passed through the participants of the supply chain; the publisher, wholesaler, and retailer. This is in opposition to processing claims for RDA allowances through a third party clearing house. The publisher discounts invoices to the wholesaler by some percentage of the cover price to compensate the wholesaler. The wholesaler then discounts invoices to the customer by the same percentage of the cover price to compensate the retailer for the retailer display allowance credit.

RDA Pass Through is controlled with the Code 700 field, RDA Pass Through Percent, and the Off Price File. The retailer or chain must be setup with an Off Price File discount with a zero date. When the Off Price File record has a zero date, the Title File is checked for the RDA Pass Through Percent. If the Title File RDA Pass Through Percent is not zero then both the Off-Price file and RDA Pass Through Percent entries are used to calculate the retailer's price.

The price calculation is done using the RDA Pass Through Percent and the Off Price File discount, in parallel, against the cover price. For example,

Cover price = \$4.99
Off Price file = 24% off retail for price
RDA Pass Through Percent = 10%

Off price file discount = $\$4.99 * .24 = \1.1976
RDA Pass Through Percent = $\$4.99 * .10 = \$.499$

Retailer's price = \$4.99
Minus 24% -\$1.1976
Minus 10% -\$.49

Equals = \$3.2934

RDA Pass-through dollars are accumulated and recorded in the Detail Sales File (query file #32) and print on the EOD - Detail Sales Listing. ARUN posts the accumulated RDA Pass -through dollars to the Week Sales File (query file # 98).

A/R System

AR07 - A/R Transaction Entry (PSR 4886)

The F1 function key will now take you from review mode back to the retailer prompt for more transaction entry.

AR28 - Set Chain to Open Item (PSR 4435) **NEW**

This new code can be used to set up retailers on a chain and make them open item for the first time and set up existing open item retailers on a chain. In addition, this code can be used to add new retailers to the chain after the open item chain is set up.

Setting up New Open Item Chain

The code will prompt for chain number, statement code (1-4 only) and A/R type (B/M/W). All retailers with that chain number will have Open Item set to Y, statement code set to what is keyed and A/R type set to what is keyed. The chain master number will have the statement code set to 0. If the individual retailers have a balance forward, that balance will be zeroed out and added to the chain master number balance forward. The chain master balance forward will become an open item transaction using the chain master number as the reference number and goes into batch number zero so that payments can be applied to it. When the code is ended, the AR28 - Set Chain to Open Item report will detail the chain number and name, retailer number, old balance, current due, overdue 1, overdue 2, overdue 3, overdue 4, overdue 5-8, new balance, statement code and A/R type.

Setting up Existing Open Item Retailers on a Chain

The code will prompt for chain number, statement code (1-4 only) and A/R type (B/M/W). All retailers with that chain number will have Open Item set to Y, statement code set to what is keyed and A/R type set to what is keyed. The chain master number will have the statement code set to 0. If the individual retailers have a balance forward that balance will be zeroed out and added to the chain master number balance forward. The code will read through the A/R File and any transactions with an age not equal to 0, will be changed to move to the chain master number and update the retailer number and store number for each transaction. When the code is ended, the AR28 - Set Chain to Open Item report will detail the chain number and name, retailer number, old balance, current due, overdue 1, overdue 2, overdue 3, overdue 4, overdue 5-8, new balance, statement code and A/R type.

Multiple Programs (PSR 4742)

The F4 lookup for the field, A/R Description, has been changed to allow more entries to display and the descriptions will now display in numeric order instead of alphabetical order. The following programs were updated to accommodate this change.

- 165 - Process Reorders
- 173 - Step 2 of Invoicing
- 174 - Step 3 of Invoicing
- 180 - Unsigned Invoice Add/Update
- 800 - Process Returns
- 806 - Cancel An Invoice

814 - Request Affidavit
825 - Process Tie Line Over/Retailer Short
971 - Adjust File Maintenance
982 - AP/AR Adjustments
985 - Compute ND Payments
986 - A/P Hold File Maintenance
AR05 - Add/Update A/R Type File
AR07 - A/R Transaction Entry
AR09 - Add/Update A/R Description
AR34 - Delivery Cancellation Report
CGARDESC - Change A/R Description
E106 - Mass Update Save EDI File
E215 - Add/Update Save EDI File
E500 - Add/Update Retailer EDI Options
M022 - Invoice Print
M036 - Monthly Allotment Request
814 - Request Affidavit
X801 - Create Reorders from POS Sales

Book System

B50FILE - Import Book Orders (PSR 4736)

ND number has been added as the last field in the import file. Each time the ND number changes in the import file, the next PO number from Code 321 will now be assigned. This allows multiple NDs to be imported instead of doing each separately.

Multiple Programs (PSR 4642)

A new field, Paper/Hardback, has been added to the Book Master File. Hard/Paperback and Disposition have been added as Select By options to Code B39 - Book Master Report.

The following programs were updated to add, update, display or print the new field, Paper/Hardback.

- B00 - Add/Update Bookmaster
- B02 - Book Master Mass Update
- B39 - Book Master Report
- B50 - Key Enter Purchase Orders
- B59 - Order by Book Criteria
- B00ADD - Add Books
- X904 - Import New Book Adds

EDI/POS System

E264 - Create EDI 894 Data for Publix (PSR 4805)

This program has been changed to check the Code 500 field, Use Import EAN flag and, if set to 'Y', the program will use the UPC from the Save EDI File instead of doing the logic to read the Book Master File for the EAN.

E267 - EDI Price Changes for Winn-Dixie (PSR 4696)

This program has been updated to read the Book Master File to write out the book name when creating the output file.

E272 - Create EDI 810 for Circle K (PSR 4861)

The retailer's price has been expanded to 4 digits in the IT1/04 segment.

E273 - Update Save EDI Price/Cost Fields (PSR 4881) **NEW**

This program is used to update the price, cost and retail fields for all or selected transactions in the Save EDI File by chain by transaction date. The program reads the Bulk File, performs the off-price logic, and then compares the results to the price, cost, and retail in the Save EDI File. The program does not read aged bulk issues, so it should only be used on current transactions.

The Save EDI file is updated when the E273 calculation results in a different number. The number of records updated displays on the screen. The E273 - Update SaveEDI Price/Cost Fields report prints the retailer number, retailer name, title, issue, title name, invoice number, old and new cost, old and new price and old and new retail. '**' prints next to line items that have been updated.

E273X - Update SAVEDI UPC Field (PSR 4881) **NEW**

This programs updates any zero UPCs for all or selected transactions in the Save EDI File by chain by transaction date using the UPC from the Bulk File issue (if found).

The number of records updated displays on the screen. The E273X - Update SaveEDI UPC Field report prints the retailer number, retailer name, title, issue, title name, invoice number, and UPC number.

X801 - Create Reorders From POS Sales (PSR 4700)

The X801 - Autopos Reorder Report (pick sheet) has been changed to sort by retailer and reference number.

IMPORTANT

In order for DPS to better serve you, Enhancement #185 should be loaded at your earliest convenience. All agencies are receiving the same programs.

To eliminate our calling you, please fill out the following portion of this sheet and fax it to DPS after the enhancement is loaded with DPS Option #13 or e-mail DPS with the information.

I have loaded the DPS Enhancement #185:

Date: _____

Time: _____

Agency Name: _____

Name of Person Loading Enhancement: _____

FAX: (727) 532-9723