

Quick Reference Guide

Logins

Login	Password	Function (Code)
pck	pck	P82 - Boss Pick Processing and all P81's - Start Scanning Stations
label	label	P86 - VIP Label Print
scale1	scale1	P88A - Verify Items Picked (Main Scale)_
scale2	scale2	P88B - Verify Items Picked (QC Station Scale)
scale3	scale3	P88B - Verify Items Picked (QC Station Scale)
invprtr	invprtr	Code 175 - Invoice Print (Manual Print at Fed Ex Stations)
admin	admin	Used for codes to bring down data, create pick files and stat codes.

Multiple Screens on the Control Center Terminal (Facet Term)

After the 'pck' login and password are entered, the terminal screen will be at the main menu. To display what screen the terminal is in, press the 'CTRL' and 'W' keys. The screen will display '>>>

FacetTerm Window 1 '?' for Help <<<'. This can be done at any time.

To go to another screen, press the 'CTRL' and 'W' keys. The screen will display '>>> **FacetTerm Window X '?' for Help <<<'**. If you are in window 1 and you want to go to window 2, key in '2' and the terminal will go to window 2.

Download Invoice File and Create Pick File

1. P57 - Get Invoice from Mag System
2. P25 - Create Retailer and UPC Index Files
3. P44 - Print VIP Exception Report
4. P58 - Create Invoice Picking File
5. P35 - Option 3, Display Title Number
6. P35 - Option 3, Display Bundle Quantity
7. P55 - Merge VIP Files
8. P50 - Set Session Disposition

Pick Processing

1. Go to window 2. Key in P81 - Start Scanning Stations and press enter.
 Enter the session number and press enter.
 Enter 'B' at Station ID and press enter
 Then, press F9
 Screen will be in mode to display scans.
2. Go to window 1. Key in P82 - Boss Pick Processing and press enter.
 Enter the session number and press enter.
 Pick line will come up.
 Go back to window 1 to view scan screen.